



Job Posting for Researcher

Project Title: “Action on systemic barriers to women’s participation in local government”

Our Vision: is of cities where diverse women play an active role in civic life with no barriers. We see cities with elected leaders and staff who root their work in social justice through services, programs, and outreach. We envision cities that are inclusive with equal rights for all. And we see cities where people of all backgrounds and abilities play important roles in achieving that vision.

Our Mission: is to work in two cities to address barriers that keep diverse women from an active role as leaders in civic life. We will work with local groups, and city leaders and staff, to take actions to enable women to actively shape their communities. We will track the progress of these actions, improve them, and share them with other communities.

Work location: Vancouver and Surrey, BC

Position start date: April 15, 2019

General Description of Position:

The Researcher will report directly to the Project Manager and take direction from the project Steering Committee made up of representatives from the partnering organizations: Women Transforming Cities International Society (WTC), and the Canadian Research Institute for the Advancement of Women (CRIAW). This is a three-year project funded by Status of Women Canada.

Key Responsibilities and Duties

The researcher will:

- Collaborate with the Project Manager and Steering Committee to develop research questions, identify required data, and, when appropriate, work with city staff in Vancouver and Surrey to access municipal data not otherwise publicly available
- Develop surveys for both on-line and print formats as well as interview questionnaires, and topics for discussion groups
- Interview key informants, collate and analyze responses from surveys, and record proceedings of discussion groups and forums/roundtables for later analysis

Skills required

- Demonstrated ability to organize, interpret, and analyze qualitative and quantitative data, in particular, survey data
- Familiarity with using on-line survey tools with preference for those that store data on Canada-based servers (e.g., SimpleSurvey)
- Previous experience conducting municipal-level research
- Previous experience conducting one-on-one interviews
- Well-developed note-taking skills
- Excellent writing skills and ability to prepare summaries and reports on research results in clear language an asset
- Experience facilitating discussion (focus) groups and community meetings using inclusive feminist models an asset

Qualifications

- Undergraduate-level degree or coursework in urban planning; urban studies; gender, sexuality, women's studies; sociology; anthropology; political science, or other related field; potential opportunity for a graduate student doing a directed study, master's project, or internship (supervised by project manager who holds a Ph.D.)
- An understanding of and commitment to feminist principles, analyses, and methodologies, particularly using an intersectional framework
- Strong problem-solving skills with the ability to work independently when required
- Previous experience as researcher with a multi-partner research project an asset
- Excellent English verbal and written communication skills (second language an asset)

Remuneration

This is a part-time short-term contract position for three months with the potential for additional workdays. Weekly hours will be 8-10 hours at \$23 to \$25/hr. dependent on qualifications.

Application Process and Deadline

To apply, submit an electronic letter of application, c.v., and three references who can be contacted to rbateman@criaw-icref.ca. Include "Researcher WTC-CRIAW [your last name]" in the subject line. **Application deadline is April 1, 2019.**

For more information on Women Transforming Cities, visit: www.womentransformingcities.org

For the Canadian Research Institute for the Advancement of Women, visit: <http://www.criaw-icref.ca>

For Status of Women Canada, visit: <http://swc-cfc.gc.ca>